

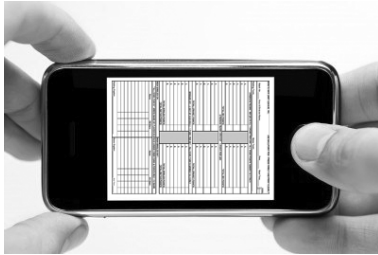
# ...IMPORTANT LEAGUE UPDATE...

## E-Mailing Match Reports Is Now Mandatory



Due to the increasing delays, unreliability and expense of U.S. Postal Delivery, the MMDL has made the difficult decision to make e-mail submission of weekly match reports **MANDATORY** beginning with the Spring 2015 season.

### - GUIDELINES FOR SUBMITTING MATCH REPORTS VIA E-MAIL -



**TIP:** Pin report to dartboard for better lighting when taking pic - see reverse side for guidelines

#### **METHOD #1 - SMARTPHONE or TABLET CAMERA**

##### **USE THE FREE "CAM SCANNER" APP FOR CLEAREST IMAGE**

Using a smartphone camera AND document scanning app is preferred. **Please make sure image is very clear and easily readable or it may be rejected and cause additional delays to score reporting.** You may wish to do a test picture before the season to ensure image quality will be acceptable, **contact your area's statistician below to coordinate a test run. WE HIGHLY RECOMMEND USING THE 'CAM SCANNER' APP!** Visit the league website ([mmdl.org](http://mmdl.org)) for links to FREE versions of this app on all major mobile platforms (IOS, Android & Win).



#### **METHOD #2 - DOCUMENT SCANNER**

- Using a scanner is an ideal way to make sure you take a clear image of your report and do not encounter any glitches or further delays in processing. If possible, please use this method to avoid any issues. Email the image in .pdf or .jpg format.

**ALWAYS** keep a hardcopy of the match report on file as a backup.

#### **\*\*\*\*\* MATCH REPORT DEADLINE \*\*\*\*\***

Reports submitted later than **FRIDAY BY 12PM** following the match are subject to lateness penalty point deductions.

Remember to check the image to make sure it is readable before you email it and then send it to the appropriate area statistician below:

Boston & NS - Donna Millett:  
[donnam@mmdl.org](mailto:donnam@mmdl.org)

SS & Central - Becky Wainwright:  
[becky@mmdl.org](mailto:becky@mmdl.org)

#### **NOTE:**

Please also include the *week # and final score* of your match in the subject and/or body of your email.

If your score is not posted within 48 hours after submission, contact your statistician.

